
**Young Scholars of Greater Allegheny Charter School
Board of Trustees Policy**

School Visitors Policy and Procedures

The Board of Trustees recognizes the importance of a safe school environment to the educational process of Young Scholars of Greater Allegheny Charter School (“YSGA”). The Board has determined that a safe and secure environment in school is necessary for students to learn and achieve high academic standards. To ensure the safety and security of our scholars, the staff, and orderly operation of the school, all visitors to the school during the school day are required to follow the School Visitors Policy and procedures.

1.1 The term ‘Visitor’ shall include all who are not employees, volunteers, students or contractors of the Young Scholars of Greater Allegheny Charter School (“YSGA”). The School welcomes parents and others who have legitimate purpose for vistration and who do not interfere with instruction and daily operations.

1.2 The Chief Executive Officer has the right to refuse admission to YSGA for any excessive number or disruptive visitors, those who fail to make advance arrangements or whose presence conflicts with other YSGA activities.

1.3 Visitors shall not go directly to classrooms or interrupt staff members in the performance of duties. All visitors must show a state issued photo ID and sign-in and out (electronically) of the main building at the front office and obtain a visitor's pass which must be visable during their stay. If such visitors do not have current state and federal criminal and state child abuse clearances on file at YSGA, visitors must be accompanied by a staff member at all times if during school hours or at other times if students are in the school facility. Any and all YSGA staff members who observe visitors without proper identification or without a YSGA staff escort shall report it immediately to the front office.

1.4 Visitors are prohibited from carrying weapons into the YSGA building or onto School owned or leased property. Only law enforcement officers who are on duty are permitted to carry their weapon in the building.



1.5 YSGA is a drug, smoking, and alcohol free zone. It is strictly prohibited to possess, consume, or distribute alcohol, drugs, vaping products, or engage in smoking on school grounds. This policy aims to create a healthy and conducive learning environment, fostering a culture of responsibility, respect, and positive behavior within our educational community.

1.6 Parents and Guardians must follow the rules and regulations outlined in the Parent/Student Handbook.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/ OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/ OR CHARTER CONTROL.

REVIEWED on the _____8th Day of February, 2024

President

Secretary